[Form #1]

CHECK LIST OF DOCUMENTS

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| **Application Number** |   |  |  |
| **Intended Major** |  Finance MBA |   |  |
| **Nationality** |   | **Intended Program** | KOICA-KAIST Finance MBA |
| **Applicant Name** |   |  |  |

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|  | **Categories** | **Check with ** |
| **Mandatory Documents** | 0. Document Checklist |  |
| 1. Application Form- Should be typed and written in English. |  |
| 2. Statement of Financial Resources |  |
| 3. TWO recommendation letters  |  |
| 4. Degree/Diploma-original-Certified original copy |  |
| 5. Transcripts-Certified original copy |  |
| 6. English Proficiency Test Reports (EPT) or equivalent |  |
| 7. Curriculum Vitae |  |
| 8. Employment Certificate |  |
| 9. Identity Documents I (applicant’s)-Passport copy |  |
| 10. Identity Documents II (parents’)-Passport copies |  |
| 11. Employment Certificate |  |
| **Optional** | 1. List of Honors and Awards  |  |
| 2. School Profile/Credit Rating System |  |

**▶ Application form should be typed and printed out. Hand written documents will not be accepted.**