

**ADDENDUM TO THE AGREEMENT OF COOPERATION BETWEEN THE  
DEPARTMENT OF THE AGRICULTURAL AND FOOD SCIENCES OF THE  
“ALMA MATER STUDIORUM” - UNIVERSITY OF BOLOGNA  
AND  
THE INSTITUTO TECNOLÓGICO DE COSTA RICA**

The Department of Agricultural and Food Sciences, of the University of Bologna, represented by its Director, Prof. Rosalba Lanciotti, and the Instituto Tecnológico de Costa Rica, represented by its Rector Ing. Luis Paulino Méndez Badilla agree to the following:

**ARTICLE 1**

The two Universities undersign this agreement in order to promote the exchange of students of the first (undergraduate) and of the second (graduate) cycle. The exchange of doctoral/PhD students may also be carried out, but it will be negotiated and agreed upon in writing, on a case-by case basis. In any case, doctoral/PhD students taking part in the exchange will benefit from tuition fee waiver.

**ARTICLE 2**

The two Departments shall exchange not more than 3 (three) students each full academic year. The institutions undertake to balance the numbers of students from each institution over the term of the Agreement. With the agreement of the host institution the number of student exchanges in a particular year may exceed two where it is necessary to “balance” the numbers of exchange students.

**ARTICLE 3**

Provided they have paid the appropriate fees to their home institution, exchange students shall not be required to pay examination, matriculation or tuition fees to their host institution. Exchange students shall, however, be responsible for any other cost such as the cost of textbooks, field trips (if any) and other optional course charges.

**ARTICLE 4**

The length of the study abroad period is of one month (minimum length) to one semester, which may be extended, as a maximum length, to another semester.

**ARTICLE 5**

Exchange students shall continue as candidates for degree at their home University and cannot be candidate for degree at the host University. Exchange students, by the time and until the end of enrolment abroad, cannot get their final degree at their home University.

**ARTICLE 6**

The host institution shall evaluate the academic performance of each exchange student according to its rules and shall send the home institution the academic record/transcript of each exchange student. The home institution undertakes to recognize courses taken and exams passed at the host university by exchange students according to its own regulation.

**ARTICLE 7**

Each University shall appoint a co-ordinator for the exchange program. exchange students will be selected initially by the home institutions, and the host institution will make the final admission decisions in each case.



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Instituto Tecnológico de Costa Rica



**ARTICLE 8**

Each exchange student will have the possibility to plan the study program to be carried out at the host institution with the help of academic advisors of both the home and host institutions. Depending on the study course, language and/or other prerequisites may be imposed in accordance with the regulations of the host institution. Exchange students will normally be permitted to enter courses unless these courses are subject to limited enrolments.

**ARTICLE 9**

Exchange students will meet all requirements of the host country with regards to immigration, including arrangements for their families and dependents, if necessary. Each institution agrees that the laws of the host country will be applied in relation to any matter concerning:

- 1) The parties obligations with regards to the exchange program defined by the present agreement
- 2) Provision of educational services to students by the Host institution
- 3) Privacy or protection of personal data of the exchange students

Exchange students will guarantee that they keep their host institution fully informed about their movements and their contact details during the period of their exchange. The host institution will act as a point of contact for the exchange students.

**ARTICLE 10**


Exchange students must have a health, accident and civil liability insurance coverage, which must be valid throughout for the period of stay in the host country and at the host institution. Exchange students shall be responsible for their own expenses, including travel expenses, food, accommodation costs, and health care fees. The host institution will assist the exchange student to find initial accommodation wherever necessary.

**ARTICLE 11**

This agreement shall enter into force upon signing by the last party and will be valid for a period of five years. Each of the two parties will be able to withdraw by giving a 6-month written notice to that effect. In the absence of such an early termination, the renewal of this Agreement shall be reviewed by the two institutions no less than six months prior to the natural termination of the current Agreement.

If one of the parties wish to withdraw from the Agreement, the host institution will honour the terms of it with regards to student mobility that has been arranged before the interruption, as if the Agreement was still in force.

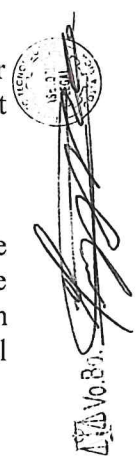
The terms of this Agreement may be revised or modified at any time through a joint review made by both institutions. No revision or modification shall come into effect until both institutions sign a letter formally approving the revision or modification.

  
 Ing. Luis Paulino Méndez Badilla, Rector  
 Instituto Tecnológico de Costa Rica

  
 Prof. Rosalba Lanciotti, Director  
 Department of Agricultural and Food Sciences  
 University of Bologna

Date: \_\_\_\_\_

Date: 30/09/2022



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