

General information about San Diego State University: <http://www.sdsu.edu>
 Information about the International Student Center: <http://www.isc.sdsu.edu>

General contact information

San Diego State University
 International Student Center
 5500 Campanile Drive
 San Diego, CA 92182-5101
 Tel: (619) 594-1982
 Fax: (619)594-1973

Emergency contacts (after business hours)

On-campus Emergencies: (619) 594-1991
 Off-campus Emergencies: dial 9-1-1

Associate Director of International Student Center and Interim Exchange Coordinator:

Jane Kalionzes
 Tel: (619) 594-3494
 E-mail: Exchange@sdsu.edu

Director: Noah Hansen
 Tel: (619) 594-4808
 E-mail: nhansen@sdsu.edu

Academic Calendar

Fall 2017	Spring 2018
<p><u>Mandatory</u> Exchange Student Orientation: Week of August 21-August 26, 2017 (more detailed information to follow) First day of classes: August 28, 2017 Labor Day (campus closed): September 4, 2017 Veterans Day Observed (campus closed): November 10, 2017 Thanksgiving Break (campus closed): November 23 – November 24, 2017 Last day of classes: December 14, 2017 Final Examinations: December 15-21, 2017 Winter Break (campus closed): December 25-28, 2017 Last day of the Semester: December 29, 2017</p>	<p><u>Mandatory</u> Exchange Student Orientation (To be determined) First day of classes: January 17, 2018 Spring Break: March 26 – March 30, 2018 Cesar Chavez Day Observed (campus closed): March 30, 2018 Last day of classes: May 3, 2018 Final Examinations: May 4 –May 10, 2018 Last day of the Semester: May 17, 2018</p>

A completed application consists of:

- Coordinator's Nomination
- Personal Profile
- Educational History
- Financial Statement Form-
http://go.sdsu.edu/student_affairs/internationalstudents/files/04434-2015-2016ExchangeStudentFStatement.pdf
- Copy of Passport
- TOEFL or IELTS score
- Transcripts (i.e., marks) of **ALL** university coursework completed and in progress in the original language and in English translation

Graduate students also need to submit

- Transcripts of **ALL** university level coursework, undergraduate and graduate level
- Copy of diploma
- One recommendation letter from a faculty member
- 500-word essay addressing how study at SDSU will further their academic goals.

**Please note: Graduate applications take additional time to process as they are reviewed by the academic department.*

Applications must be submitted by mail

San Diego State University
International Student Center
5500 Campanile Drive
San Diego, CA 92182-6022
USA

Deadlines

Applications can be submitted as early as February 15th for Fall, or August 15th for Spring, however are not reviewed until they are complete. Exchange applications and supporting documents should be received by the SDSU Exchange Coordinator by:

April 1, 2017 for Fall semester

October 1, 2017 for Spring semester

English Language Proficiency Requirement

The TOEFL or IELTS is required of all applicants who have not attended secondary or post-secondary institutions where English is the language of instruction (not EFL or ESL classes) for a period of at least three years of fulltime study.

Required scores:

- Paper-based TOEFL: 550 or higher (institutional TOEFL is also accepted)
- Internet-based TOEFL: 80 or higher
- IELTS (academic version): 6.5 or higher.
- *Scores should be less than two years old at the time of application to SDSU.*

STUDENT CLASSIFICATION AND COURSE SELECTION



Prerequisites

Lower level coursework that must be fulfilled before a student can enroll in a higher level course.

The General Catalog, Graduate Bulletin and Class Schedule all identify any prerequisites required for specific courses. Please check the notes in these documents carefully. Exchange students should bring their own copies of transcripts and descriptions of relevant coursework completed (in English) to demonstrate to professors they have completed classes equivalent to required SDSU prerequisites before they will be allowed to enroll in classes with these restrictions.

Many upper division classes have “pre-requisite” requirements. Exchange students will need to demonstrate, via transcripts and course descriptions, that they have completed equivalent coursework that satisfies the SDSU pre-requisites. Master’s level courses are numbered between 600 and 799. *These classes are not open to undergraduates.*

Selecting courses

Students should meet with faculty at their home institution to plan what courses to take while at SDSU to ensure that coursework completed here will transfer successfully on return. Undergraduates should refer to the **General Catalog** (<http://arweb.sdsu.edu/es/catalog>) for a description of courses in their preferred field of study. Graduate students should refer to the **Graduate Bulletin** (<http://arweb.sdsu.edu/es/catalog/bulletin>)

Both undergraduates and graduates should refer to the **Class Schedule** (<http://www.sdsu.edu/schedule>) for schedule information.

Impacted majors

Student demand for classes in these programs is greater than what can be accommodated at the university. Biology, Psychology, Communications, Television, Film and New Media Production are very highly impacted. Exchange students may not select courses exclusively from programs that are impacted unless they have permission from the Exchange Coordinator and the academic department.

Registering for classes:

Once accepted to SDSU, students must create a **SDSU WebPortal** account. Students enroll for their classes through WebPortal. A registration date and time will be posted in their account. **Students are given a priority registration time and should register at the exact time and date assigned.** In most cases, students will be able to enroll in courses requiring pre-requisites through their WebPortal accounts. They will receive a message advising them to take transcripts and descriptions of coursework completed to class to show the instructor they have satisfied the pre-requisites.

REGISTRATION TOOLS:

My Classes: Choosing the "My Classes" option displays the courses in which you are currently enrolled. From this page, you may drop or substitute any of them. This option also allows you to view your schedule in a timetable format.

My Wait List: "My Wait List" is a list of courses you selected to add to the wait list. These courses did not have any open seats while registering for classes, so you added them to your wait list. Having classes on your wait list **DOES NOT** mean you are enrolled in them. When you are searching for courses, click on "Wait" to have the class section added to your wait list. You will automatically be enrolled in the course section when an open seat is available or when faculty release seats from their wait lists. For more information, visit www.sdsu.edu/waitlist.

My Planner: "My Planner" is a list of classes you have indicated that you may want to take. Having classes on your "My Planner" **DOES NOT** mean you are enrolled in them. Please be aware that the class(es) on your planner could potentially fill up prior to your registration date. When you are searching for classes, click on "Plan" to have the class added to your "My Planner". When you are ready to enroll in a "planned" course section, go to your "My Planner" and click the "Add" action link next to the course section you want to add.

Add a Class: You may add classes while using any of the search options on the class schedule in the SDSU WebPortal. While viewing the class schedule, choose the "Add" option on the right side. Choosing this option will take you to a page where you must confirm your enrollment in the class. Be sure the course has been added before moving on. If you know the schedule number of the course you wish to add or if the schedule number is suppressed on the section you wish to add, choose the "Add a Class" option from the menu on the left.

Drop a Class/Substitute a Class: You may drop a class through "My Registration," or you may substitute one class for another. By entering the schedule number of the course you wish to drop and the schedule number of the course you wish to add, the system will perform a search to see if your desired course is available. If it is, then you may substitute that class for the one you want to drop. Through substitution, you don't drop one class until you are sure you are able and eligible to get into another one.

A tutorial can be found at: http://arweb.sdsu.edu/es/waitlist/students/Wait_List_Student_Tutorial_Sp16.pdf



TRAVEL TO SAN DIEGO AND SDSU

Students should fly into San Diego International Airport (abbreviated SAN, local name is Lindbergh Field)

<http://studentaffairs.sdsu.edu/ISC/content/Future/OrientationStep4.html>

NEW STUDENT ORIENTATION

Exchange Students are required to arrive one day prior to the beginning of the International Student Orientation and attendance is MANDATORY. The orientation program provides information on housing, visa/immigration matters, health/safety, academics and registration, getting involved on campus, and campus tour.

TEMPORARY ACCOMMODATIONS

Resources can be found at:

<http://studentaffairs.sdsu.edu/ISC/content/Future/ShortTermAccomodation.html>

HOUSING DURING THE EXCHANGE SEMESTER(S)



On-campus housing

Students may apply for on-campus housing once they have been admitted to SDSU and issued a “Red ID” (student number.) On-campus housing is a convenient option for exchange students. The application for on-campus housing may be accessed at:

<http://housing.sdsu.edu/housing/apply.aspx>

For more information, go to the Office of Housing and Residence Education website

<http://www.sdsu.edu/housing>

None of the campus residences provide bedding or other linens (towels, etc.) Students should be prepared to provide their own, bringing these items with them from home, or purchasing them upon arrival.

Housing Administration has an official move-in date that is a few days after the Exchange Student Orientation Program. It is the students’ responsibility to submit an early arrival application to the Office of Housing Administration, for consideration of early arrival.

Early Arrival application: <http://newscenter.sdsu.edu/housing/earlyarrival.aspx>

Off-campus Housing

Students who prefer to live in off-campus apartments or to rent a room in a private home may find resources at:

<http://studentaffairs.sdsu.edu/ISC/content/Future/OffCampusHousing.html>

EXPENSES

Students are responsible for room and board, and all other personal expenses such as: fees that may be associated with specific classes (e.g. computer, language, science lab fees, and equipment rental fees for sports classes), health insurance, books, local transportation, entertainment, etc. Students are currently responsible for showing evidence of a minimum of \$9,650 USD per semester on the Financial Statement Form.



How many classes does a student take per term?

Undergraduate exchange students typically take 4-5 classes per semester. Graduate exchange students typically take 3-4 classes. Most classes are 3 units (credits) in value. 1 credit/unit = 15 hours of classroom instruction.

Be advised that immigration regulations require that undergraduate students take a minimum of **12 units** and that graduate students take a minimum of **9 units**. Exchange students cannot take more than 17 units because the workload is too great and it would not allow students to participate in student life.

What is the ratio of ECTS units to SDSU units?

SDSU has determined that the ratio of ECTS (European Credit Transfer System) units to SDSU (semester) units is 2 to 1. (6 ECTS units = 3 SDSU units) However, conversion of units to credits is up to the discretion of exchange students' home institution.

How many hours per week does the typical student spend in the classroom?

Four classes of three units/credits will total 12 hours of class time, five classes of 3 units/credits total 15 hours of class per week

How many weeks are there in a term?

15 weeks per semester (Fall and Spring), plus one week for final exams