|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **For Fall Semester 2019 International Graduate Enrollment**  **LETTER OF RECOMMENDATION**  **by Academic Professor / Academic Advisor / Company** | |  | | --- | | **APPLICATION NUMBER** | | Given by KAIST *It’s okay not to write application no.* | |  | |

**Please type neatly.**

**To be filled by the Applicant**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name in English** | (last), (first) (middle) | | |
| **Date of Birth** |  | **Nationality** |  |
| **Intended Program** | KOICA-KAIST SE MBA with concentration in Social Economy | | |
| **Intended Department/Division** |  | | |
| **This letter of recommendation remains strictly undisclosed, and I will not request any reading or disclosure of information given in this letter. I hereby agree that the letter of recommendation is subject to verification, and the offer of admission may be withdrawn if any false information is found.**  **\* Letter of recommendation written by relatives are not acknowledged.**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  *Applicant’s Name Date (dd/mm/yyyy)* | | | |

**To be filled by Recommender**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name in English** | (last), (first) (middle) | | | | | | |
| **Position / Title** |  | | | | | | |
| **Affiliation** |  | | | | | | |
| **E-mail** |  | | | | | | |
| **Postal Address** |  | | | | | | |
| **Zip code** |  | **City** |  | | **Country** |  |
| **Telephone** |  | | **Fax** | |  | | |
| **I hereby duly recommend the aforementioned applicant. I have carefully filled out this letter of recommendation by myself, and I am aware that my opinions provided herein may continue to serve as a reference in the subsequent admission process within KAIST.**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  *Recommender’s Signature Date (dd/mm/yyyy)* | | | | | | | |

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| --- | --- |
| **Please return this letter after sealing and signing across the back of the envelop by the deadline to:** | |
| **Graduate Admissions Team, KAIST**  **E16-1 Bldg. Rm.110, 291 Daehak-ro,**  **Yuseong-gu, Daejeon 34141, Republic of Korea** | **Phone: (+82-42) 350-2352**  **E-mail: advanced.adm@kaist.ac.kr**  <http://admission.kaist.ac.kr/international> |

**Background Information**

**Teaching Experience:** ( ) years and ( ) months

**How long have you known the applicant?:** ( ) years and ( ) months

**How well do you know the applicant? :** ⬜ very well ⬜ well ⬜ moderately ⬜ do not know well

**What are the three adjectives that come to your mind to describe the applicant?** :

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Evaluation**

**1. Please give your opinion on the applicant’s qualifications and potential for academic and professional achievement in the field of the applicant’s application.** *(200 words or less)*

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|  |

**2. Please rate the applicant in the table below, in comparison with all the students you have taught:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Exceptional** | **Very**  **Good** | **Above Average** | **Average** | **Below Average** | **No Basis for Judgment** | **Remarks** |
| **Overall Academic Achievement** |  |  |  |  |  |  |  |
| **Academic Passion** |  |  |  |  |  |  |  |
| **Creative Problem-solving Ability** |  |  |  |  |  |  |  |
| **Research Aptitude** |  |  |  |  |  |  |  |
| **Promise as a professional In the field** |  |  |  |  |  |  |  |
| **Interpersonal Relationship** |  |  |  |  |  |  |  |
| **Leadership and Impact** |  |  |  |  |  |  |  |
| **Responsibility** |  |  |  |  |  |  |  |
| **Integrity** |  |  |  |  |  |  |  |
| **Ability to Cope with Hardships** |  |  |  |  |  |  |  |
| **Reading /Writing Ability in English** |  |  |  |  |  |  |  |
| **Listening/Speaking Ability in English** |  |  |  |  |  |  |  |

**3. Please summarize your overall opinion on the applicant.** *(100 words or less)*

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