

**Agreement of Cooperation and Exchange  
between  
Osnabrück University,  
represented by its president Prof. Dr. Susanne Menzel-Riedl,  
Neuer Graben 29, 49074 Osnabrück, Germany  
And  
Instituto Tecnológico de Costa Rica,  
represented by its rector,  
Ing. Luis Paulino Mendez Badilla, Cartago, Costa Rica**

## I. General

Osnabrück University (UOS), Germany and the Tecnológico de Costa Rica (TEC) hereby agree to cooperate under the terms described below in order to promote academic and educational cooperation and exchange between the two institutions towards the internationalization of higher education.

Subject to mutual consent, the areas of cooperation shall include any academic program offered at either institution considered of interest to the parties, and that according to the latter, will contribute to the fostering and development of cooperation initiatives, which include in particular but are not limited to:

- the exchange of students (graduate and undergraduate)
- the exchange of faculty and/or other staff
- the exchange of publications
- the promotion of scientific, academic and cultural activities such as short term courses, seminars, workshops and conferences of mutual interest
- joint research projects

## II. Terms of the Agreement

### 1. Student Exchange

- 1.1 The universities agree to accept students for one or two terms yearly from the other university. The number of exchange students will be defined and agreed upon annually on the basis of exchange seats available in both institutions.
- 1.2 The home institutions will nominate candidates for the exchange. Exchange candidates must apply formally for admission to the host institution, providing application documents required by the host institution. All nominations will be made bearing in mind the normal requirements of the receiving institution, which will decide on the acceptability of the students nominated. The host institution reserves the right to make final judgments on the admission of exchange students.





- 2.4 Each faculty and research exchange participant must obtain medical insurance coverage during the exchange period. It is understood that the host institution accepts no responsibility or liability for providing health care services or health care insurance for visiting scholars.
- 2.5 Exchange faculty and researchers shall be responsible for obtaining any necessary visas and complying with all immigration laws and regulations of the country of the host institution. The host institution shall cooperate in such efforts, but will not be responsible to assure the granting of any visas, permits or approvals.
- 2.6 Should any faculty and research collaboration result in any potential for intellectual property, the Parties shall meet through designated representatives and seek an equitable and fair understanding as to ownership and other property interests that may arise. Any such discussions shall at all times strive to preserve a harmonious and continuing relationship between the Parties.

### 3. Other exchanges and joint projects

As for joint projects, special short-term academic programs, joint seminars, joint meetings or other exchanges and activities, the terms shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of the activity.

Such agreements will constitute appendixes to this Agreement and will state the objective, duration, budget, activities to be carried out by each party and other conditions. They shall be approved by the corresponding authority of each institution.

### III. Administrative and legal guidelines

Each institution designates an individual who will serve as the liaison officer for this agreement. The liaison officer will be responsible for coordinating the specific aspects of the cooperation. The designated liaison officers for this Agreement are:

For Osnabrück University:

Name: Dr. Stephanie Schröder  
Position: Director of the International Office  
Address: Neuer Graben 27  
Telephone: +49 541 969 - 4106  
Fax: +49 541 969 - 4495  
E-mail: aaa@uni-osnabrueck.de

For Instituto Tecnológico de Costa Rica

Name: Dr. Floria Roa  
Position: Director of the International Office  
Address: 600 Sur 400 Este de los Tribunales de Justicia, Cartago  
Telephone: +506 2550 2216  
Fax: +506 2551 7424  
E-mail: internationaltec@itcr.ac.cr



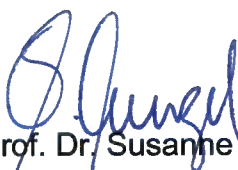
This agreement of cooperation will be valid for a period of five (5) years and will be renewed for a further five-year period if neither of the two contractual partners has given written notice of cancellation at least six months before the contract expires.

Amendments or changes to the contract must be made in writing and with the mutual consent of the two partners.

This agreement takes immediate effect after its approval and ratification by both partners and the appropriate signatures. In witness hereof, the parties hereby affix their signatures to this document in two counterparts.

For Osnabrück University

For the Tecnológico de Costa Rica



Prof. Dr. Susanne Menzel-Riedl  
President



TEC | Tecnológico  
de Costa Rica  
Rectoría

Ing. Luis Paulino Mendez Badilla  
Rector

Date: 31/08/2020

Date: 28/3/2022



  
Z. V. B. G.