

LETTER OF INTENT

between

INSTITUTO TECNOLÓGICO DE COSTA RICA (ITCR), COSTA RICA

And

FURTWANGEN UNIVERSITY (HFU), FURTWANGEN, GERMANY

The purpose of this letter of intent is to promote cooperation in the fields of education, research and other areas, between the Instituto Tecnológico de Costa Rica (TEC) and Furtwangen University (HFU). Furtwangen University hereby confirms its intent to apply for the programme "Internationale Studien – und Ausbildungspartnerschaften (ISAP) – Ausschreibung für die Hochschuljahre 2017/18" announced by the Deutscher Akademischer Austausch Dienst (German Academic Exchange Service DAAD) in cooperation with the Instituto Tecnológico de Costa Rica.

The areas of cooperation in the ISAP-Programme include the HFU Business School at Furtwangen University and *Faculty of Electronic and Mechatronics Engineering* at the Instituto Tecnológico de Costa Rica. Any specific initiative shall be subject to mutual consent, availability of funds and the approval of the responsible authorities at both universities. Initiatives may include:

- a) exchange of faculty members.
- b) exchange of students.
- c) exchange of academic materials, academic publications and information.
- d) joint research projects.
- e) joint conferences.
- f) joint teaching projects.
- g) joint cultural and study programmes.

The terms of such mutual assistance and cooperation shall be discussed and agreed upon in writing by the responsible authority of each university prior to the initiation of any particular programme or activity.

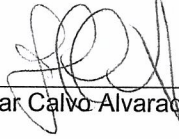
Beginning in August 2017, the parties will exchange a maximum of 3 exchange students per academic semester each way, enrolled full time and participating in the ISAP-programme. Every effort will be made to maintain an evenly balanced exchange for the academic year 2017/2018 and 2018/2019. Students taking part in the ISAP-programme shall be responsible for payment of tuition fees at their home institution. Students will be responsible for payment of mandatory student fees at the host university. Students participating in the ISAP-programme will not pay tuition to the host institution.



Vo Bo

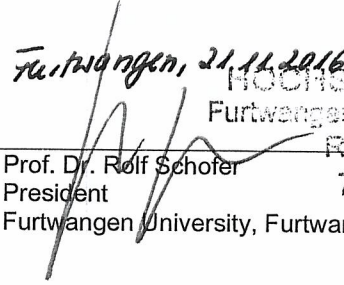
This agreement shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Thereafter it shall be automatically renewed annually. Either university may terminate the agreement in writing a minimum of ten months prior to the beginning of any academic year.

Cartago, Costa Rica- 23/09/2016



TEC | Tecnológico
de Costa Rica
Rectoría

Julio César Calvo Alvarado, PhD.
Rector
Instituto Tecnológico de Costa Rica,
Costa Rica

Furtwangen, 21.11.2016


Prof. Dr. Rolf Schofer
President
Furtwangen University, Furtwangen

HOCHSCHULE FURTWANGEN
Furtwangen University of Applied Sci
Robert Gerwig-Platz 1
78120 Furtwangen



V. B.